

Marlborough Area Board 18 June 2024

Appointment of LHFIG Representative 2024/25

1. Purpose of the Report

- 1.1. To appoint Councillor representatives for the Area Board the Local Highway and Footway Improvement Group (LHFIG) for the year 2024/25.

2. Background

- 2.1. Area Boards are invited to appoint a councillor to be their respective lead for the LHFIG. The following guiding principles are in place for Councillors when taking on the role:
 - To be the main Area Board point of contact for local Officers within their respective area
 - To Chair the LHFIG
 - To work collaboratively with relevant local partners and community groups
 - To provide regular updates back to the Area Board in relation to the LHFIG

3. Main Considerations

- 3.1. The [LHFIG](#) operates as an informal working group making recommendations to the Area Board for approval. Terms of Reference are set out in **Appendix A** for information.

4. Financial and Resource Implications

- 4.1. None.

5. Legal Implications

- 5.1. Some appointments carry responsibilities and duties, for example, those which involve becoming a trustee. Councillors are advised to seek advice on individual appointments if required. [Protocol 3](#) of the Council's Constitution sets out Guidance to Members on Outside Bodies.

6. Safeguarding Implications

- 6.1 Processes are in place to ensure Disclosure and Barring Service (DBS) checks are undertaken as appropriate.

7. Environmental Impact of the Proposals

7.1 None.

8. Equality and Diversity Implications

8.1 None.

9. Delegation

9.1 By convention, appointments to Outside Bodies which operate within the boundary of a community area are made by the relevant Area Board.

9.2 The appointment of the LHFIG Lead Member is a matter for the Area Board to determine.

10. Recommendation

10.1 The Area Board is requested to:

- a. Appoint a lead Member to the LHFIG,
- b. Note the Terms of Reference as set out in Appendix A.

Matt Hitch, Democratic Services Officer

Appendices:

Appendix A –LHFIG Terms of Reference

Unpublished background documents relied upon in the preparation of this report

None.